



NORTON COLLEGE

Admissions Policy 2022-23

Member of Staff Responsible: Headteacher

Approved on: 19/03/2021

Review Date: February 2022

Signed off by: *Robert Hall*

Chair of Trustees: Robert Hall

Date: 19/03/2021



ADMISSIONS APPLICATION PROCESS

Please note: This policy has been amended to comply with the School Admissions Code 2021.

Admissions to Norton College are made using the NYCC online system. If your child attends a NYCC Primary School and is in his/her final year, the Education Office will contact you and offer you a choice.

Follow this link to the North Yorkshire County Council Website:

<https://www.northyorks.gov.uk/apply-place-primary-or-secondary-school>

If you are moving into the area you will need to contact the Schools Admissions Team on 01609 533679.

The published Admission limit for Year 7 is 160 pupils. If the number of preferences received for Norton College does not exceed the admission limit, all preferences will be met.

Admissions Policy

Admissions policy for Norton College 2022-23

All governing bodies are required by section 324 of the Education Act 1996 to admit to the school a child with an Educational Health and Care Plan (EHCP) that names the school. This is not an oversubscription criterion. This relates only to children who have undergone statutory assessment and for whom a final Educational Health and Care Plan has been issued.

If the number of applications exceeds the Published Admission Number (PAN), after the admission of children where the school is named in the Education Health and Care Plan the following oversubscription criteria will apply:

Priority group one

Looked after children and all previously looked after children for whom the school has been expressed as a preference. Previously looked after children are children who were looked after but ceased to be so because they were adopted¹ or became subject to a child arrangement order² or special guardianship order.

This applies to all looked-after children, including those who are in the care of another local authority or being provided with accommodation by a local authority in the exercise of their social services function at the time of making an application.

In the case of previously looked after children, a copy of the relevant documentation will be required in support of the application.

This includes children who were adopted under the Adoption Act 1976 and Children who were adopted under the Adopted & Children's Act 2002.

Child Arrangement Orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a Child Arrangement Order.

Children who appear to the Admissions Authority to have been in state care outside of England and cease to be in state care as a result of being adopted.

A child is regarded as being in state care outside of England if they were accommodated by a public authority, a religious organisation or any another provider of care whose sole purpose is to benefit society.

Priority group two

Children the Authority considers have special social or medical reasons for admission.

We will only consider applications on social or medical grounds if they are supported by a professional recommendation from a doctor, social worker, or other appropriate professional. The supporting evidence should set out the particular social or medical reason(s) why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school.

Panels of professionally qualified people will consider all applications made under priority group 2.

Priority group three

Children living within the normal area of the school. Refer to tie break

Priority group four

Children of staff at the school.

Priority in this oversubscription criteria is given in either or both of the following circumstances:

- Where a member of staff has been employed at the school for more than two years at the time when the admission to the school is made and/or,
- the member of staff has been recruited to fill a demonstrable skill shortage.

Priority group five

Children living outside the normal area of the school.

Tie break

If there are not enough places for all the children in one of these priority groups, we will give priority first to those with a sibling at the school in September 2022 (in all cases sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling) and then to those living nearest the school.

If within a priority group there are not enough places for all those with a sibling at the school in September 2022, we will give priority to those children with a sibling living nearest the school.

All distance measurements are based on the nearest route recognised by the County Council's electronic mapping system from a child's home address to school. The measurement is made from a fixed point within the dwelling, as identified by Ordnance Survey, to the nearest school entrance using

footpaths and roads. The routes measured to determine the allocation of school places will be those recognised by the electronic mapping system used by the school admissions team.

A home address means the place where your child lives permanently for most of the time. If the residency of your child is split between two parents, we consider the home address to be the one where the child lives for the majority of the week. When a child lives equally with both parents, with both parents' agreement, they can elect one of their two addresses to be used for allocating a school place.

Section 2 – In Year Admissions:

An In Year Admission is a mid-year admission, or a student joining a pre-existing year group. These tend to be for the following reasons:

- Parental move from out of the area.
- Parental dissatisfaction with another school.
- In Year Fair Access (IYFA) from the Inclusion and Accountability Panel.

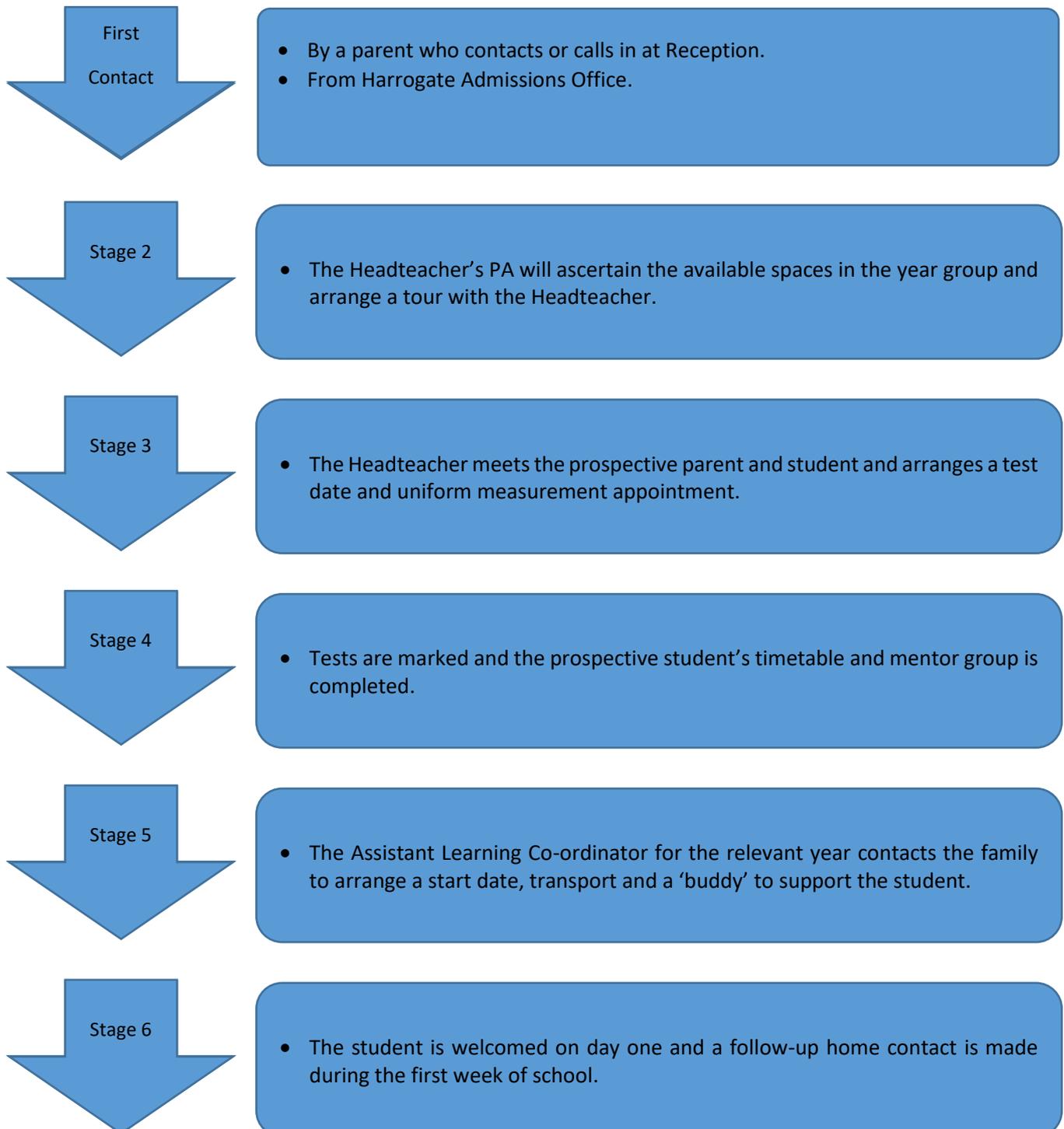
Norton College participates in the Local Authority's Co-ordinated Admission Scheme for in-year admissions. If parents/carers wish to apply for a school place, please follow the flow chart on the next page.

The Local Authority will confirm the outcome of the application in writing within 15 school days. If the application is refused, the Local Authority will advise on the statutory appeal procedure. Details of the Co-ordinated Admission Scheme and how in-year applications are managed are available at:

<https://www.northyorks.gov.uk/school-admissions>

The overall process of admission is outlined below. If the admission of a child is likely to create a teaching set of over 31, the admission may be rejected on the grounds that it may prejudice the provision of efficient education or efficient use of resource.

IN-YEAR ADMISSIONS



Admission to the Sixth Form

Making an Application

Information concerning the Sixth Form is available to view on the School website along with details of courses available and option blocks. Applicants must complete the application form on the website which is available from November. The closing date for receipt of applications for admission into the Sixth Form is March preceding the year of admission.

Admissions Criteria

Admission to the Sixth Form will be prioritised as follows:

- (a) Students currently in Year 11 at Norton College (internal applicants); and then
- (b) Students from outside the School (external applicants).

The published minimum admission number for external applicants is 50 for entry in September 2022. The anticipated capacity for the Sixth Form (Years 12 and 13) in September 2022 is 240 Students on roll at the School are required to apply for a place in the Sixth Form as are students from other schools.

Students will be admitted into the Sixth Form at the start of the Autumn Term in each school year.

Minimum Entry Requirements

All students seeking admission to the Sixth Form must achieve the academic requirements for access onto the courses they are taking. Details are on the School's website and vary depending on qualifications studied.

Admissions policy sixth form replicates the Norton College admission policy for 7-11.

All governing bodies are required by law to admit to the school a child with a statement of special needs (SEN) or education health and care plan (EHCP) that names the school. This is not an oversubscription criterion. This relates only to children who have undergone statutory assessment or education health and care assessment and for whom a final statement of special educational needs or education health and care plan has been issued.

If the number of applications exceeds the published admission number, after the admission of children where the school is named in the statement of special educational needs (SEN) or education health and care plan (EHCP) the following oversubscription criteria will apply.

Children can only be admitted into their appropriate chronological year group.

Priority group one

Looked after children and all previously looked after children for whom the school has been expressed as a preference. Previously looked after children are children who were looked after, but ceased to be so because they were adopted* or became subject to a child arrangement order* or special guardianship order.

This applies to all looked-after children, including those who are in the care of another local authority or being provided with accommodation by a local authority in the exercise of their social services function at the time of making an application.

In the case of previously looked after children, a copy of the relevant documentation will be required in support of the application.

*This includes children who were adopted under the Adoption Act 1976 and Children who were adopted under the Adopted & Children's Act 2002. Child Arrangement Orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a Child Arrangement Order.

Priority group two

Children the Authority believes have special social or medical reasons for admission. We will only consider applications on social or medical grounds if they are supported by a professional recommendation from a doctor, social worker, or other appropriate professional. The supporting evidence should set out the particular social or medical reason(s) why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school. Panels of professionally qualified people will consider all applications made under priority group 2.

Priority group three

Students currently in Year 11 at Norton College (internal applicants)

Priority group four

Students from outside the School (external applicants).

Tie break

If there are not enough places for all the children in one of these priority groups, we will give priority first to those with a sibling at the school in September 2021 (in all cases sibling refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling) and then to those living nearest the school.

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