



## Norton College

11-19 School & Sixth Form Centre

### Evolution Schools Learning Trust Extraordinary Meeting of the Trust Board Tuesday 17<sup>th</sup> May 2022 at 6.00pm at the school

- Present:** Ms Jill Donaldson Hodges (Chair)      Mrs Helen Robinson (*from 6.09pm*)  
Mrs Kelly Dunn (via Teams)                      Mr Craig Shepherdson  
Mr Luke Ives    Mrs Catriona Stewart  
Mrs Caitlin Mackinder                              Mrs Karron Young  
Mr Sam Moore
- In attendance:** Mr Tim Johnson (Headteacher)  
Mr Des MacPhee (SBM) (*until 6.30pm*)  
Mrs Barbara Kybett (Governance Advisor – Clerk)

1.	<b>Welcome, apologies for absence and consents</b>  The Chair welcomed everyone to the meeting. There were no apologies for absence. Helen Robinson had previously indicated her delayed arrival.	<b>ACTION</b>
2.	<b>Declarations of Interest (<i>related to this agenda</i>)</b>  There were no declarations of interest.	
3.	<b>Approval of school's contribution to capital works project</b>  The SBM reported that the school had been successful with a bid to the Condition Improvement Fund (CIF) and had been awarded £469k for Phase 2 of the project to improve the boilers. The terms of the CIF award were such that the school would need to contribute £25k from its own reserves to secure the funding. The SBM reminded governors that the risks of the project had been discussed at the last meeting of the Finance, Audit and Risk Committee. He highlighted that the amount of £25k was equivalent to about half of the predicted surplus but the expenditure was likely to fall in the next financial year when the work would be completed. The income from the CIF would be accounted for in the financial year it was received. The SBM recommended that the Board approve the £25k contribution to the project.	

	<p>In response to the Chair’s question, the SBM confirmed that the work had been identified in the condition survey and was critical to the operation of the school. He estimated that the work would take about 12 weeks.</p> <p><i>(Helen Robinson joined the meeting at 6.09pm)</i></p> <p>The Chair noted that the school might also need to allocate funds to a due diligence process as part of plans to join a multi academy trust, although this might be an expenditure in next year’s budget.</p> <p>A trustee queried whether Phase 2 of the boiler works was dependent on the gas main work planned as part of Phase 1. The SBM confirmed that there was a risk that if Phase 1 was not completed, Phase 2 would not be able to go ahead. He also confirmed that the school would bear the liability if there was a rise in the cost of the works, although there was the option of seeking further funding from the CIF in this event.</p> <p>The Headteacher added his support to the SBM’s proposal.</p> <p><b>Resolved:</b>  <b>Trustees unanimously approved a contribution of £25k from the school’s reserves towards Phase 2 of the boiler works, the project being funded in the main by the Condition Improvement Fund.</b></p>	
4.	<p><b>The future direction of Norton College</b></p> <p><i>The following discussion is recorded as a confidential minute.</i></p>	
5.	<p><b>Determination of matters to be regarded as confidential</b></p> <p>The discussion under Item 4 is recorded as a confidential minute.</p>	
6.	<p><b>Any other business</b></p> <p>There was no other business.</p>	
7.	<p><b>Date and time of next meeting</b></p> <ul style="list-style-type: none"> <li>Wednesday 13th July 2022 at 6.30pm</li> </ul>	

Meeting ended at 6.55pm

Signed: Jill Donaldson Hodges

Date: 13<sup>th</sup> July 2022

Ms Jill Donaldson Hodges (Chair)