

APPLICATION FOR SCHOOL TRANSPORT 2022/23

Please complete this form to register your child(ren) for the school transport service. On receipt of this form Evolution Schools Learning Trust will issue a travel pass to each student registered, allowing them to use the transport service. Places will be issued on a 'first come, first served' basis on each route.

Section 1: Student name(s)		Year group 2022/2023	Date of birth	Male/female
Please enter the names in the following format: Forename SURNAME				
1				
2				
3				
4				

Section 2: Additional information

Do any of the students listed above have any disabilities, special educational needs, or other factors which mean that they will require assistance or special adaptations when using the transport service? If so, please provide details in the space below, including the name(s) of the relevant students (where you have more than one child who is applying for the transport service).

--

Please tick the appropriate pick up point

Scarborough Railway Station	
Pindar School	
Byways Pub - Crossgates	
Gristhorpe	
Muston	
Folkton	
Flixton Lay-by	
Ganton	
Potter Brompton	
Filey Bus Station	
Outside Filey School (Ebor)	
Hunmanby – White Swan	
Hunmanby – Garage	
Staxton	
Sherburn	

Section 4: Contact details		
Name of parent or legal guardian		
Preferred title of parent or legal guardian (please circle)		Mr/Mrs/Miss/Ms/Other _____
Home address (including post code)		
Email address to be used for bus communication <i>Note: only one email address can be used</i>		
Contact telephone number		
Section 6: Payment options		
The 2022/23 annual cost is £330 per student. Parents/legal guardians may pay 10 monthly instalments of £33 if preferred (see options below).		
Please tick your preferred option		
Standing Order	10 equal monthly instalments with the first instalment due on 1 September (or, where banks are closed on 1 September, the first working day afterwards) and the last one being due on/before 1 June (or, where banks are closed on 1 June, the first working day afterwards).	
Direct Debit	10 equal monthly instalments with the first instalment due on 1 September (or, where banks are closed on 1 September, the first working day	

	afterwards) and the last one being due on/before 1 June (or, where banks are closed on 1 June, the first working day afterwards).	
Parent Pay (monthly)	10 equal monthly instalments with the first instalment due on 1 September.	
Parent Pay (annual)	Total payment in one instalment.	



Home to School Transport Behaviour Agreement 2022/2023

Parents and guardians are reminded that they are responsible for the behaviour of their children whilst travelling on school transport.

PARENTS/LEGAL GUARDIANS WILL ENSURE

- ✓ They support the school and bus operator by ensuring that their son/daughter follows this Behaviour Agreement, the Code of Conduct, and the Home to School Transport Policy.
- ✓ Their child is at the boarding point 5 minutes before transport is due.
- ✓ They make appropriate arrangements, and ensure their child knows what to do, if the transport is late or does not arrive
- ✓ Their son/daughter knows how to behave appropriately on school transport i.e. behave sensibly and respectfully at all times and always remain seated with their seatbelt fastened throughout the duration of their journey – unless otherwise instructed by the driver.
- ✓ They report any incidents of concern as soon as possible to the school.
- ✓ They co-operate with the school and the operator if their son/daughter exhibits bad behaviour on school transport.
- ✓ If their child is found to be responsible for bad behaviour, they take reasonable steps to modify that behaviour and to stress to their child the importance of having an appropriate attitude towards travelling on school transport.
- ✓ If their child is involved in any damage to the bus, whether it be accidental or intentional they take steps to work with the school to ensure that all damage is explained. Where necessary, the parent/legal guardian will pay any costs for repairs. Unexplained/intentional damage may result in exclusion from the buses.
- ✓ If their child misbehaves on a bus they acknowledge their child may be issued with a warning or even be excluded from the vehicle or ultimately from the school – this should be taken very seriously. Exclusions are given because of dangerous and /or anti-social behaviour and/or behaviour that brings the school into disrepute. If a student is excluded from travelling on private school transport, parents/legal guardians will continue to meet the cost of their child's place on the bus throughout the period of exclusion.

PUPILS WILL ENSURE

- ✓ They act responsibly to ensure a safe and stress-free journey, and always show respect for drivers, fellow passengers, and their own safety
- ✓ They adhere to any seating plan advised to them
- ✓ They always follow the instructions of drivers
- ✓ They report any incidents or concerns about safety, in confidence, to a member of staff to enable the school to take appropriate action
- ✓ They take reasonable steps to keep the bus clean and tidy, which will include not wearing muddy sport shoes
- ✓ They consider taking the role of Bus Monitor, to ensure that all Home to School Transport related issues are monitored and reported in confidence. (This does not involve being responsible for other pupils' behaviour, or dealing with situations as they occur)

TRANSPORT EXCLUSIONS/BANS FOR INCIDENTS OF UNACCEPTABLE BEHAVIOUR

Any student who behaves in an unacceptable way may be banned or temporarily excluded from using the transport service. There is a list of types of unacceptable behaviour below. Please note this list is not exhaustive.

- X Not presenting a valid bus pass when required
- X Not wearing safety belt
- X Swearing or using other abusive language
- X Being disrespectful to others
- X Disobeying an instruction given by the driver
- X Leaving litter on the bus (except in designated rubbish bags or bins)
- X Sticking gum on the bus
- X Playing of music (unless through personal headphones)
- X Shouting
- X Smoking, including E Cigarettes
- X Lack of consideration/intimidation to other pupils or the general public
- X Bullying (verbal and/or physical)

- X Distracting the driver
- X Vandalism, graffiti and criminal damage to vehicles or other people's property
- X Theft of personal property/possessions of driver or other passenger
- X Any illegal activities e.g. possession of knives, drugs, alcohol
- X Fighting
- X Damaging the bus or other people's property
- X Doing anything which puts the safety of others at risk
- X Actions which may damage the reputation of Evolution Schools Learning Trust or the College
- X Leaving the bus before it gets to College on the outward journey or the student's home stop on the return journey (unless acting on the bus driver's instructions or with written permission from their parent or legal guardian)

T Johnson
Headteacher

Student's name: _____

Signed by Student: _____ Date: _____

Signed by Parent/Carer: _____ Date: _____